



# WUMS-FM 92.1 PROGRAMMING DIRECTOR APPLICATION



Do you have experience with Adobe Audition and/or audio editing?

Yes /

No

Describe a couple ways you feel the station could be improved from the outset and how you would go about accomplishing those goals.

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Do you have any time constraints other than your class schedule? (EX: another job, extracurricular activities, Greek.)? Please list them below.

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Describe what you feel qualifies you to recruit and manage a staff of nearly 50 DJ's.

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## Job Description/Responsibilities :

- Required to set weekly goals about how to improve the station and provide updates regarding said goals at the weekly staff meetings
- Must attend weekly staff meetings
- Responsible for the upkeep of music catalog as well as the appropriate scheduling for each day's automated log
- Required to schedule artist interviews, both in studio and over the phone, for each artist that tours through Oxford.

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- Must continuously update list of active liners as well schedule them appropriately
- Point person for all technical questions regarding equipment, software, or general troubleshooting
- Oversee a staff of nearly 50 DJ's, ensuring all students are playing topical and appropriate music for their desired audience and overall goals for their show
- Continuously work in the area of training all staff regarding equipment use as new needs arise
- Create commercials from Rebel Radio broadcast order forms and/or from scratch
- Submit Premiere Affidavits weekly and on time
- General assistance to the Station Manager